



Carmel High School Choir Department

(Outstanding Volunteers Assembled To Inspire, Organize, & Nurture)
Board Meeting Minutes, Thursday, September 14, 2023

In attendance:

Heather Judy - Secretary (for Karen Glowacki)
Accents – Whitney Murray, John Murray, Maureen Nestor
Allegro – Teri Cochran
Ambassadors – Chrisanne Koehel
Blue & Gold – Nicole Reed
Counterpoints – Erika Horan
Expressions – Lisa Hansen, Jane Maurer, Rachel Pettee
Greyhound Sound – Jana Swigart
New Edition – Mandi English, Debbie Spech, Danielle Katz
Rhapsody – Pam Kovac
Select Sound – Heather Judy

Kathrine Kouns – Choral Director

Kyle Barker – Choral Director

Anna DeBard – Choral Director

- I. Board Introductions
- II. Budget Review & Approval
 - a. Motion to approve the budget was made by Heather Judy.
 - b. Motion was seconded by Teri Cochran.
 - c. All board members in attendance voted to approve the budget.
 - d. Motion passed.
- III. Fall Concert (September 28th) – Tech Rehearsal (September 27th) and Details
 - a. Many parent volunteers are needed, especially in the areas of helping in the homerooms, assisting in the changing areas, and cleaning up. Ovation reps are to assist in finding volunteers if there are not enough sign ups.
 - b. On all communications to parents, ensure Directors are either copied or know about the communication in case receive questions.
- IV.
 - a. Costumes/Locker Signs/Spirit treats
 - a. Costumes - going well
 - b. Locker Signs – want to give each kid own sign for their locker; Can be group photo or can individual/fun photos; Once finalized, send to Director and they can have printed on cardstock and laminated and then volunteers put on lockers
 - c. Spirit treat on concert night – can be concert night or after a rehearsal (just let Director know ahead of time)
- V. Choir T-Shirts
 - a. Delivery is 9/22 distribution will be at dress rehearsal on 9/27.
 - b. Every class will need labeled shirts (written inside on the shirt itself instead of the tag) and sorted alphabetically by choir.

- c. Ovation reps need to find 1-2 people to help do this task, either at the school or at home. Look at list ahead of time to know how much of each size is needed.
 - d. Also some groups will need to get add'l shirt if new to group (New Edition, Allegro, Select Sound, Blue/Gold)
- VI. Holiday Spectacular Planning – Costumes, Room Monitors
 - a. Dates are Dec. 6, Dec. 7, no Friday performance, two on Dec. 9 – matinees and evening, and one on Sunday, Dec. 10.
 - b. The theme is “A Light in the Dark”.
 - c. More parent helpers are needed this year, especially room monitors.
- VII. Silent Auction – Class Baskets and Larger Donations Needed
 - a. Ovation reps need to find a point person for the class baskets for each choir (point person can collect donation via Venmo and share with Director ahead of October general meeting).
- VIII. Other Fundraisers – Angels, Corporate Sponsors, Amazon, Kroger, Raise Right (formerly SCRIP), Princess Academy, Poinsettias
 - a. Lots of volunteers needed for Princess Academy (November 4th)
 - i. Students who volunteer can count it as their “Arts Enrichment” project and also receive NHS hours.
- IX. Social Opportunities/Team Building among students and parents
 - a. Ovation reps asked to encourage lots of social activities among families
- X. Discussed how to get more 8th grade students/middle school choir students over to high school; Also how do we get more parents involved in volunteering – brainstormed a bit, but definitely a continued challenge; Have add'l ideas, send to Directors
 - a. Possibly send something to teachers to share with students to volunteer for front of house type roles

Volunteer Needs:

- Landry Coordinator – need for after Holiday Spectacular
- Dry Cleaning Coordinator – organizing for sending off to dry cleaner and receiving back
- Summer Camp Chairperson
- Carmelfest Parade Coordinator – rent the trailer, help decorate, t-shirt order, etc
- Evening of Show Choir VIP Lounge Host – 2 shows; 1st show for CCS students (VIP lounge) and staff on March 13th; 2nd show for families on March 15th

Next Meeting – October 19th – try to get as many individuals as possible to attend on Zoom or In person