

CHS Choir Dept

OVATION Board Meeting - Minutes

September 11, 2025 – 7:00 pm

1. Board Introductions – in attendance
 - a. Directors - Katie Kouns - Present, Anna DeBard - Present, Kyle Barker - Present
 - b. ACC – Ellen Gullett - Present/Kelley Williams - Present
 - c. ALL – Tracy Chariton - Present
 - d. AMB - Rachel Pette - Present/Erika Horan - Present
 - e. BG – Nicole Reed – (Absent)
 - f. CP – Nathan Buonanno – (Present)
 - g. EXP – Kiki Malarsky - Present, Jenny Slye - Present, Nicole Spear (Absent)
 - h. GS -
 - i. NE – Christina Reita - Present/Christine Anderson (Absent)
 - j. RH – Beth Sprunger – Present
 - k. SS – Leigh Roan - Present
 - l. Secretary - Heather Judy - Present
 - m. Treasurer – Lauren Walawender - Present

2. Budget Review & Approval – Lauren Walawender
 - a. Board “reviews” – Discussed the budget presentation from Lauren Walawender;
 - b. Choir program is financially stable
 - c. Choir student enrollment is down for this year from 409 to 386
 - d. New “calendar” fundraiser was very successful
 - e. Rachel Pettee motioned to approve the budget
 - f. Kelley Williams seconded the motion
 - g. Motion passed
 - h. Discussion on how to best use the surplus money – reduce AMB/ACC fees, purchase additional auxiliary items, additional costuming, rolling Mylar mirrors
Motion to allow the directors to spend up to \$70,000 for surplus money as noted – Ellen Gullett
 - i. Kiki Malarsky seconded the motion
 - j. Motion passed

3. Fall Concert (September 25th) – Rehearsal & Performance Details
 - a. Sign-up genius has been sent out; Need people to sign up to help

4. Costumes, Locker Signs, Spirit treat on concert night
 - a. Costumes – already fully in process with fittings, labels, etc
 - b. Locker Signs – optional thing to do; sometimes a student does it and sometimes a parent will handle; Can be individual pictures or group photo; Let respective Director know if unsure if this is being handled; Can send photos to media center to get laminated. Often use group picture taken of choir
 - c. Spirit treats for after concert or at dress rehearsal, if want; can ask parents in group to help – NOT required

5. Choir T-shirts (delivery 9/19 or 9/22, distribution at dress rehearsal 9/24)
 - a. All students get t-shirt; Delivery will be in E153 with shirts in piles by sizes
 - b. Need parent for each group to grab all the shirts in respective sizes they need and label them with black sharpie and then return before 9/24 dress rehearsal; Use shirts as "attendance" for 9.24 dress rehearsal (Heather will email out list of students with locker # (for locker signs) and t-shirt size list to each rep)
6. Holiday Spectacular Planning – Need lots of help and especially for room monitors since there are 2 dress rehearsals and 5 shows
7. Silent Auction – Lisa Lovell – basket committee is deciding themes for each choir; Will eventually need one parent for each choir to handle putting the basket together; That parent also sends out Venmo link for parents who would prefer to make a donation versus sending in item; Then parent goes out and buys remainder of items for basket
8. Other Fundraisers (Angels, Corporate Sponsors, Kroger, Raise Right, Princess Academy (definitely need lots of help), Poinsettias)
9. Social Opportunities / Team Building among students/parents within each choir
 - a. Example – CP does bowling, movie night at someone's house, etc.
10. Volunteer Needs
 - a. Need Ovation Rep for Greyhound Sound
 - b. Other open positions
 - i. **Holiday spec – school matinee coordinator**
 - ii. Publicity
 - iii. Videography/Video Editing
 - iv. Carmelfest Parade Coordinator
 - v. Alumni Coordinator
 - c. Newsletter – if you ever need something added, send to Mrs. Kouns by the Saturday prior to when needs to go out
11. Conflict of Interest Statements – please complete and send to Heather Judy
12. Next Board meeting is Thursday, October 16, 2025
 - a. 6:30 pm – Ovation Board
 - b. 7:00 pm – General membership meeting